

# AVIATION CADET REGULATIONS



SANTA ANA ARMY AIR BASE  
SANTA ANA, CALIFORNIA



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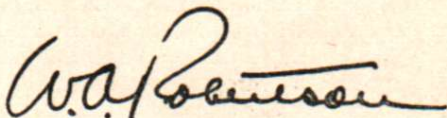
AVIATION CADET  
REGIMENTAL

PRINTED AT  
HEADQUARTERS  
ARMY AIR FORCES WEST COAST TRAINING CENTER  
SANTA ANA, CALIFORNIA

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HEADQUARTERS  
SANTA ANA ARMY AIR BASE  
SANTA ANA, CALIFORNIA

1. This book will be known officially as Aviation Cadet Regulations.
2. Anything pertaining to aviation cadets here-within will also pertain to aviation students.
3. Each aviation cadet will familiarize himself with these regulations. When in doubt as to interpretation, he will seek the advice of his Squadron Commander.
4. Each barracks will contain at least 10 copies of these regulations. (If the barracks is divided into rooms, each room will contain one copy.)
5. An aviation cadet is expected to keep himself informed and to comply with the spirit and letter of all published regulations and orders. Ignorance thereof will not be excused.
6. In cases not specifically covered by regulations, aviation cadets will conduct themselves in accordance with customs of the service and with good judgment and common sense.



W. A. ROBERTSON,  
Colonel, Air Corps,  
Commandant and Base Commander.



## TABLE OF CONTENTS

	<i>Page</i>
INTRODUCTION .....	5
ORGANIZATION .....	7
General .....	7
Squadron .....	7
MILITARY TRAINING .....	8
Formations .....	9
Interior Guard .....	9
Reviews — Parades .....	9
Conduct in Mess Hall .....	9
Inspections .....	10
General Policing .....	11
Uniform Regulations .....	12
General Conduct .....	12
ACADEMIC TRAINING .....	13
PHYSICAL TRAINING .....	13
DISCIPLINARY SYSTEM .....	14
Dismissal .....	14
Deficiency in Conduct .....	14
Classification of Delinquencies .....	14
Regulations Governing Demerits .....	15
Punishment Tours .....	17
Authority to Award and Suspend Punishment .....	17
Discharge and Separation .....	18
Arrest .....	18
Correction of Injustice .....	18
MEDICAL TREATMENT .....	19
General Information .....	19
Immunization .....	20
GENERAL REGULATIONS .....	20
Departure Book .....	20
Bounds .....	20
Week-end Passes .....	20
Furloughs .....	21
Visitors .....	21
Quarantine .....	21
Safeguarding Military Information .....	21
Reporting to Higher Commander .....	22
Absences from Duty .....	22
Government Property .....	22
Agents and Salesmen .....	22
Address of Parents .....	22
Lost Articles .....	22
Money and Accounts .....	22
Combinations Among Cadets .....	22
Automobiles .....	23
Firearms .....	23
Indebtedness .....	23



## INTRODUCTION

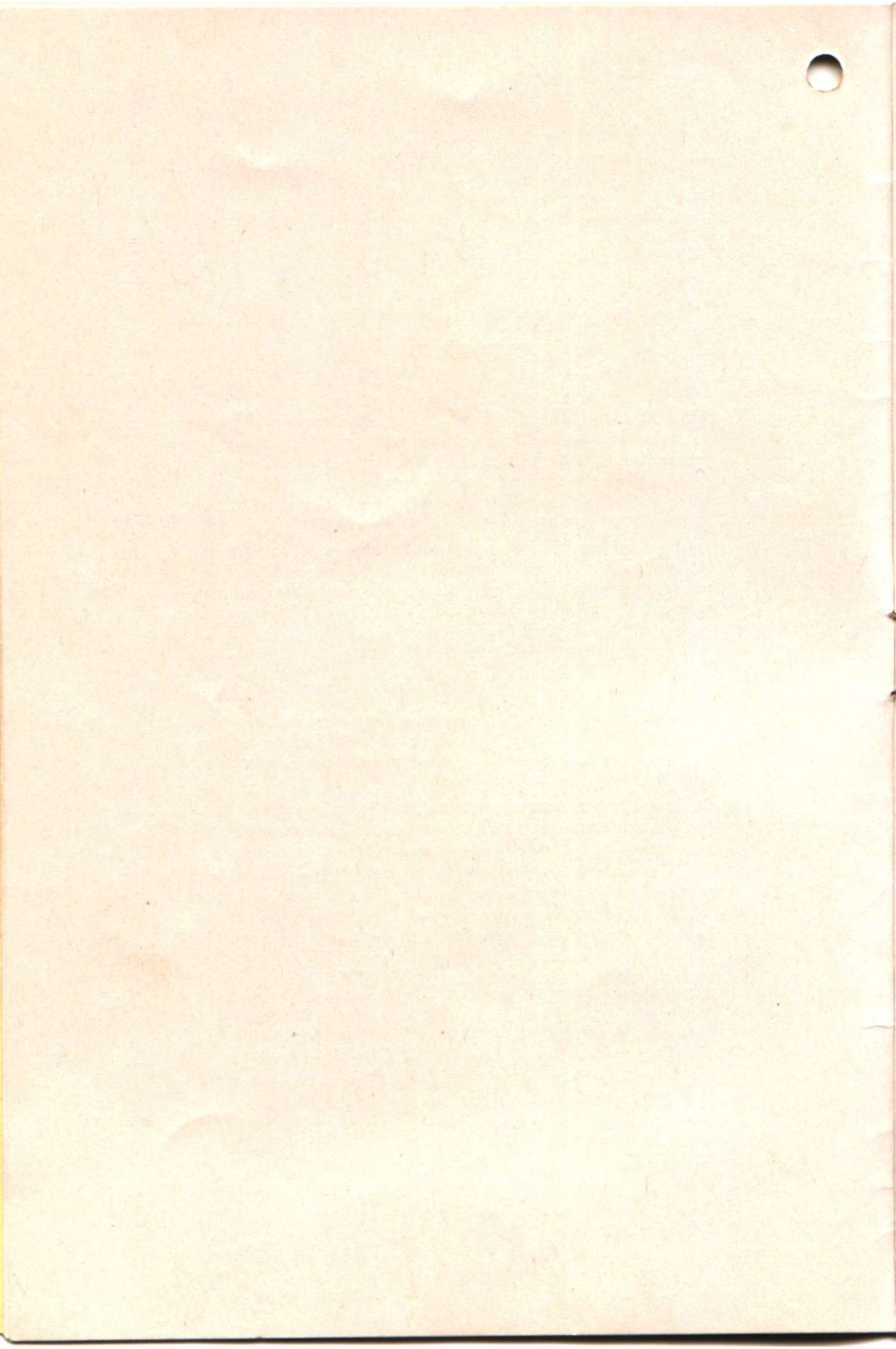
You are here for air crew training, the sole purpose of which is to produce the finest, largest, and most efficient air force in the world. Shortly after your arrival on this field, you will, if qualified, be classified either as bombardier, navigator, or pilot. Each of these assignments is of vital importance in the air crew and you are privileged, if selected for any of them.

In a number of instances, you have been drawn into the Army Air Forces direct from civilian life and have little or no military background. You will, consequently, be given every opportunity to become thoroughly familiar with the requirements of a well-disciplined soldier. Your military training will be continuous throughout your stay at the Santa Ana Army Air Base.

You will also be given a thorough ground training through the academic departments of the school to which you are assigned. This training is fundamental and must be satisfactorily completed before you can commence your advanced air crew training.

It is likewise recognized that your physical condition is of major importance and for that reason, a well-planned program of calisthenics and athletics has been developed.

Since cadets who successfully complete their training become either commissioned officers or flight officers, and since the basis of our Army must be complete and unquestioned trust in the integrity of its officer personnel, the honor system will be in effect throughout your training as a cadet. This system does not tolerate cheating in any form, falsification of statements, quibbling, or acquiescence to a breach of honor.





## ORGANIZATION

The Santa Ana Army Air Base is composed of three distinct entities, as well as an enlisted organization which supplies the personnel necessary to carry out the cadet training program. These three, the Classification Center, the Pilot School, and the Bombardier-Navigator School, have their separate headquarters and operate individually. Each has under its command a number of squadrons which in turn are commanded by commissioned personnel. As a cadet, your first interest will be in the organization of the cadet squadron to which you are assigned.

General

That squadron, in addition to its commissioned and enlisted personnel, will have cadet officers as follows:

Squadron  
Organi-  
zation

- 1 A/C Captain
- 1 A/C Lieutenant (Adjutant and second in command)
- 1 A/C Lieutenant per Flight
- 1 A/C 1st Sergeant
- 1 A/C Sergeant per Flight
- 1 A/C Supply Sergeant
- 1 A/C Corporal per Squad
- 1 A/C Corporal Guidon Bearer

plus any additional appointments which the Squadron Commander feels are essential to the efficient operation of his unit.

Cadet officers will be appointed by the Squadron Commander. The appointments will terminate automatically upon transfer of the cadet to another squadron or station, or upon order of the Squadron Commander, or higher authority.

The Cadet *Captain* will function as the direct representative of the Squadron Commander and will assist the latter in the enforcement of Cadet Regulations and the maintenance of good order and discipline within the squadron.

The Cadet *Adjutant* will assist the Cadet Captain in the maintenance of good order and discipline within the squadron. He will assume all the duties and responsibilities of the Cadet Captain in the latter's absence.

The Cadet *Flight Lieutenant* is responsible for the maintenance of good order and discipline in his flight. He will supervise the roll call of his squad leaders to insure that each absent cadet is so reported.

The Cadet *1st Sergeant* will form his squadron at the ap-



pointed time for each squadron formation. He will receive the authorized absentee list from the Cadet Charge of Quarters before each formation and will check those cadets reported absent by the Flight Sergeants against this list. He will report absentees whose names do not appear on the absentee list to the Cadet Captain. He will perform such other duties within the squadron as the Squadron Commander may direct.

The Cadet *Supply Sergeant* will coordinate all matters pertaining to squadron supply.

The Cadet *Flight Sergeant* will form his flight under the direction of the 1st Sergeant at the appointed time for each squadron formation. He will receive the attendance reports from the squad leaders and will relay the names of all absentees to the 1st Sergeant. He will assist the Flight Lieutenant in the maintenance of good order and discipline within the flight and will act as Flight Lieutenant in the absence of the latter.

The Cadet *Corporal*, acting as Squad Leader, is responsible for the maintenance of good order and discipline within his squad. At each formation he will report by name to the Flight Sergeant every absentee from among the members of his squad.

In addition to the above regularly assigned cadet officers, there will be details such as Charge of Quarters, Fire Guards, Latrine Orderlies, etc. The duties of the Charge of Quarters, Fire Guards, etc., will be clearly set out so that cadets selected for these duties will be fully acquainted with them. Duties will be assigned from a roster which will be maintained in each orderly room. This roster will be conducted in such a way that every cadet bears an equal burden.

## MILITARY TRAINING

Because wars are seldom sought by a democracy, and the citizenry is usually unprepared, the task of prosecuting the war is placed on the military establishment when war comes. Since efficient utilization of time is essential to prepare for and achieve victory, personalities and the interests of individuals must be subordinated to the national purpose.

It is through military training that cadets and all other members of the military establishment adjust themselves to this subordination. To utilize every minute from first call to taps necessitates the careful scheduling of all duties, formations, and classes. Every cadet must be in his assigned place for each duty or formation at the time scheduled. Military discipline and successful military training are inseparable. Military training is a means by which discipline is attained, and drill is the most effective method of developing discipline.



Field Manual 22-5 is a basis for all military drill in the Army and must be thoroughly understood by each cadet before he can be considered qualified to become an officer.

Reports of absentees will be made by name at all formations as no cadet may be excused from duty, except by the Commanding Officer of the Santa Ana Army Air Base or his authorized representative. Unexcused absences at formations carry severe penalties; therefore, cadet officers and non-commissioned officers responsible for roll calls or attendance must be thorough and accurate in their reports. Cadets must be reported "Absent", when they are not in their places when the formation marches off, or "Late", if they are not in their places when the command "Fall in" is given.

#### Formations

Formations will march on the right of the road at attention at close interval in quick time, unless otherwise instructed because of unusual local conditions, and will have right of way over all traffic, except ambulances, fire-fighting equipment, the post bus, and individuals escorted by the guard. Books or other material will be carried in the right hand. The cadets in command of formations only will carry books or other material in the left hand and will march where they can best control their units—usually at the extreme rear.

For purposes of post security and instruction, each school and the Classification Center will establish a system of interior guard within its own area as directed by its Commandant, and in accordance with the provisions of Field Manual 26-5. Cadets will be responsible for their proficiency in the duties as outlined in the Manual.

#### Interior Guard

Reviews and parades are held as directed by the Commanding Officer of the Post, in accordance with provisions of Field Manual 22-5. All cadets will take part, unless excused by the medical officer or assigned to other duty. Cadets not participating for any reason will remain in their squadron areas and those who have participated will return to their squadron areas immediately to remain until completion of the ceremony.

#### Reviews and Parades

An appropriate number of cadets of each squadron will be selected as Table Commandants.

#### Conduct in Mess Hall

When a squadron is halted outside of the Mess Hall, it will be given "Parade Rest" and the Cadet Captain will command, "TABLE COMMANDANTS, FALL OUT." Upon this order all Table Commandants will double-time into the Mess Hall and will stand at attention in front of their tables. The squadron will then be called to attention and given column of twos from the right or left. Caps will be removed as the foot hits the first step before entering the Mess Hall.

When the entire squadron is in place, the Cadet Captain will command, "TAKE SEATS." At this command all cadets will be seated in as orderly and as quiet a manner as possible



and will remain at attention until the order, "Rest", is given. The cadets will then turn over their plates quietly and commence eating, conversing in moderate-toned voices.

When cadets are finished eating, each Table Commandant will be responsible that: 1. All silverware is placed in two or three cups and passed down to the aisle. 2. All waste is scraped off plates, segregating food from other waste on separate dishes and passing them towards the aisle. 3. Dinner plates are stacked in two stacks at the aisle end of table. 4. All empty cups and dishes are passed towards the aisle.

When the Cadet Captain has seen that all cadets have finished their meal and policed their tables, he will give the command "SQUADRON, ATTENTION." At the command "SQUADRON RISE," all cadets will arise in an orderly manner, and the Commandant will take his position at the head of the table, standing at attention. On the command "EXIT MARCH" cadets will march out the reverse of entering. After the entire squadron has left the Mess Hall the Table Commandants will file out and join their squadrons at double-time. Squadrons will be reformed outside the Mess Hall.

The Table Commandant will be held strictly responsible for the conduct of all cadets at his table during each meal. He will maintain proper order, will see that all cadets conduct themselves as gentlemen and observe all general rules of etiquette. He will be responsible for proper service at his table by the Mess Management table orderly. He will be responsible for the proper distribution of food at his table. He will be responsible for the elimination of waste of food at his table. He will see that no cadet leaves any edible food on his plate.

The Cadet Captain or cadet in charge will be responsible for the general mess hall conduct of the entire squadron and will follow Infantry Drill Regulations in marching the squadron to and from the Mess Hall. He will maintain strict order and discipline in all mess formations.

### Inspections

Barracks will be prepared for inspection daily, except Sunday, from 0900 to 1500, unless otherwise designated by the Squadron Commander or higher authority. There will be no untidiness at any time. All beds, shelves, lockers, and barracks bags shall be tagged with the cadets' names. Clothing shall be hung on hangers, the hooks of which face the wall in the following order:

- |                   |                     |
|-------------------|---------------------|
| 1. Service coat   | 4. Fatigue uniform  |
| 2. Shirts         | 5. Athletic uniform |
| <i>a.</i> Wool    | 6. Towel            |
| <i>b.</i> Sun tan | 7. Raincoat         |
| 3. Overcoat       |                     |

Clothing will face the front door of the barracks with all



shirts and coats buttoned and trousers hung underneath them. Shoes will be shined, laced and tied, or buckled, and placed under the edge of the bed facing the inspecting officer in the following order, beginning at the aisle:

1. Military shoes
  - a. Low cut
  - b. High issue shoes
2. Slippers
3. Shower
4. Athletic

Academic books and service caps will be the only articles kept on shelves during inspection hours. Lockers will be aligned neatly as directed by the Squadron Commander, and will be inspected at least once each week by the Squadron Commander. Beds will be made in accordance with the standard procedure directed by the Squadron Commander or higher authority and will be uniform within each squadron.

Cadets may keep one piece of reputable luggage and a radio under the bed. Nothing but Government issue or specifically authorized articles are to be kept. Barracks bags will contain laundry only. Floors, walls, windows, fixtures, and woodwork will be kept clean and unmarred, and all brass will be kept shined. Each barracks will be fully equipped with number ten cans, which will be used for cigarette butts only. During the hours of inspection, these number ten cans will contain two inches of water only. Electric lights will be extinguished and radios unplugged, when not in use.

Because of variation of barracks, double-decking, etc., among squadrons, the exact placing of gas masks, shoes, luggage, radios, beds, foot lockers, and barracks bags will be as prescribed by the Squadron Commander, or higher authority, but will be uniform throughout the squadron.

All window sills, shelves, ledges, air ducts, electric fixtures and bulbs will be dusted daily and the floors will be swept and mopped daily. Floors will be scrubbed with soap and brush at least once a week, more often if needed. Windows will be washed and screens brushed as often as necessary.

**General  
Policing**

Latrines will be kept spotlessly clean. Each cadet will be responsible for leaving the latrine in this condition after use. Latrine orderlies will be detailed to do the general work in the latrines. No trash, cigarette butts, or other refuse will be put in any of the plumbing fixtures at any time.

Cadets will deposit all trash in proper receptacles and no cigarettes, match sticks or paper will be thrown on the ground



at any time or place. The squadron area around the barracks will be policed and prepared for inspection at all times.

**Uniform  
Regulations**

The following uniform is designated and prescribed for Aviation Cadets:

CLASS A

Cap, Service  
Coat, Service  
Cotton OD Shirt  
Tan Tie  
Woolen Trousers  
Shoes, Brown

CLASS B

Cap, Garrison  
Woolen Shirt  
Tan Tie  
Woolen Trousers  
Shoes, Brown

CLASS C

Cap, Service  
Woolen Shirt  
Tan Tie  
Woolen Trousers  
Shoes, Brown

CLASS D

Cap, Garrison, Cotton  
Cotton Shirt  
Tan Tie  
Cotton Trousers  
Shoes, Brown

CLASS E

Cap, Garrison, Cotton  
Overalls, Mechanics'  
Shoes, Brown

The uniform will always be worn complete, with sleeves and trousers rolled down and buttons buttoned. Name plates will be worn at all times. Field jackets and leather jackets are not authorized. Sweaters may be worn only under shirts with no part of the sweater visible.

**General  
Conduct**

Cadets will not gamble anywhere on this Post. Cadets will not drink intoxicating beverages nor have intoxicating beverages in their possession on this Post. Cadets away from the Base will not drink to the point of intoxication.

Cadets will smoke only in day rooms, quarters, PX, and while attending shows at the outdoor theater. M.M.'s on duty in the Mess Halls may smoke in accordance with directions from the Mess Officer.

There will be no hitch-hiking by cadets at any time. A cadet will be considered to be hitch-hiking if he is present on the open highway without transportation. No cadet will leave the Santa Ana Army Air Base except by bus, in the automobile of a friend or relative, or by Government transportation.



## GROUND SCHOOL TRAINING

A cadet becomes eligible for graduation from Preflight School when he has satisfactorily completed the Ground School course of instruction.

The grading scale will be zero to 100. A grade below 70 is a failing grade and indicates that minimum course requirements have not been met.

A cadet who receives a final course grade below 70 in any Ground School subject may be held for an extra period of instruction. If he passes all courses during this extra period, he will be eligible for graduation. If he fails any course during this period, he will be recommended for elimination.

A cadet who at any time has missed more than one-fourth of the class hours attended by his section may be transferred to a class at a less advanced level of training in the Preflight School.

A cadet who misses any examination may be required to take a "make up" examination.

The Director of Ground School Training may at any time recommend for elimination a cadet who is obviously not qualified to complete satisfactorily the academic preflight Ground School program.

School sections will have section marchers and assistant section marchers, who will be responsible for the marching, conduct, and promptness of the section. They will call the roll before each class and report absentees by name to the instructor. Upon entering a class cadets will stand at attention beside their seats until the instructor gives the command "TAKE SEATS."

Section marchers will make out the absentee report in duplicate. The instructor will initial each form, one of which the section marcher will turn in to the Squadron C.O. and the other to Wing Ground School Records.

Instructors who are not commissioned officers will be addressed as "Sir," and will be accorded all the courtesies usually extended to officers, except the salute.

## PHYSICAL TRAINING

Athletic formations will be handled in a strictly military manner and the Athletic Instructor, if not an officer, will be rendered all the courtesies shown a commissioned officer, except the salute.

Every cadet will be required to equip himself with regulation athletic uniforms as follows:

- |                   |                     |
|-------------------|---------------------|
| (1) 1 sweat pants | (4) 1 gym trunks    |
| (2) 1 sweat shirt | (5) 1 pr. gym shoes |
| (3) 2 tee shirts  | (6) 1 pr. gym socks |

Athletic clothing will be sent to the laundry at standard intervals so that at each athletic formation all cadets in the



squadron will wear the same uniform. At no time will mixed uniforms throughout the squadron be tolerated. If, in the case of newly formed squadrons, a few men have been unable to acquire regulation uniforms, they will be segregated from the balance of the squadron at the rear so as to maintain proper appearance of the unit.

Each cadet will be tested first when he arrives at his assigned school for preflight training and again within a week prior to his departure for advanced training. His degree of improvement will be noted and will be made a point of permanent record which follows him through specialized training schools.

## DISCIPLINARY SYSTEM

### Dismissal

Cadets will be dismissed for lying, dishonesty, or any vicious, immoral conduct unbecoming an officer or gentleman.

Cadets may be dismissed for hazing, defined by Acts of Congress, approved April 19, 1910, as "Any unauthorized assumption of authority by one cadet over another whereby the latter shall, or may, suffer or be exposed to suffer, any cruelty, indignity, humiliation, hardship, or oppression, or the deprivation or abridgement of any right, privilege, or advantage to which he shall be legally entitled."

If at any time the Academic Board decides that a cadet, by reason of conduct, is not qualified to continue his training or that he possesses traits of character that would disqualify him for appointment as a commissioned officer or a flight officer, the Commanding Officer will forward Academic Board Proceedings to the Commanding General of the Army Air Forces West Coast Training Center.

### Deficiency in Conduct

A cadet may be eliminated from further Air Crew Training if his demerits exceed 75 during his stay at Santa Ana Army Air Base. If the length of time a cadet is present during any demerit period shall differ from the normal by more than ten days, his allowance of demerits shall be increased or decreased proportionately.

### Classification of Delinquencies

1. Class I (11 or more demerits): Offenses of this classification, being very serious in nature, will be submitted to the Disciplinary Board which may refer them to the Academic Board with a view to determine whether elimination of the offender will be recommended. Offenses involving:

- a. Improper conduct, reflecting on character.
- b. Improper conduct, reflecting discredit upon Army Air Forces.
- c. Insubordination.



- d. Intentional absence from prescribed limits or duty.
  - e. Narcotics.
  - f. Serious intentional offenses.
2. Class II (6 to 10 demerits): Offenses involving:
    - a. Culpable neglect of duty.
    - b. Culpable failure to obey standing orders or regulations.
    - c. Destroying, wasting, or injuring public property of any kind (intentional).
    - d. Indifference of any kind.
    - e. Intentional failure to perform duty.
    - f. Responsible cadet, failing to maintain order or discipline.
    - g. Improper regard for disciplinary regulations.
  3. Class III (5 demerits): Offenses involving:
    - a. Unintentional discourtesies or ill manners.
    - b. Possession of unauthorized articles.
    - c. Destroying, wasting, or injuring public property through carelessness.
    - d. Failing to comply with specific orders, instructions or published memoranda or daily bulletins (unintentional).
    - e. Careless performance of duty.
  4. Class IV (4 demerits): Offenses involving:
    - a. Violations or failures involving the requirements of Call to Quarters.
    - b. General negligence.
    - c. Rusty articles of equipment.
    - d. Unmilitary appearance.
  5. Class V (3 demerits): Offenses involving:
    - a. Violation of uniform regulations.
    - b. Unintentional failure to comply with general instructions.
    - c. General inattention.
  6. Class VI (2 demerits): Offenses involving:
    - a. Dirty or torn or missing articles of equipment or clothing.
    - b. Lates. Minor delinquencies.
  7. Class VII (1 demerit): Offenses involving:
    - a. Delinquencies, very trivial.
    - b. Articles in room not arranged as prescribed.
    - c. Dusty articles of equipment or clothing.

Reports may be submitted at any time by any officer or cadet against any other cadet, his military junior, for committing any delinquency, except that rank does not enter into cases involving honor, character, or hazing, nor when the reporting cadet is acting in an official capacity. All reports will be sub-

**Regulations  
Concerning  
Demerits**



mitted promptly on cadet Form No. 1. They will be complete, specific as to time, place, and offense, and properly signed.

A cadet, once having entered a report, may not withdraw it without the permission of his Squadron Commander.

A cadet who has been reported by another cadet for any delinquency will hold no discussion of the matter with the cadet who reported him.

Forms No. 1 will be recorded each morning on cadet Form No. 2, entering only Columns 1, 2, and 3. At noon each day Form No. 2 will be posted on the squadron bulletin board and remain so until noon of the following day.

A cadet whose name appears on Form No. 2 will sign his initials in Column 4. These initials will signify that he has read the delinquency and acknowledges it to be true and correct. In case the reported delinquency is incorrect, or is felt by the cadet to be unjust, he will place a star opposite the offense listed in Column 2 and will submit a written explanation to his Squadron Commander before 1200 of the day following which Form No. 2 is posted.

The Squadron Commander may place a star opposite a cadet's name on Form No. 2, in which case the cadet must submit a written explanation. The Squadron Commander will star all Class I and II offenses.

An explanation of a delinquency report will be in the form of a military letter of either two or three paragraphs as follows:

*a.* Par. 1 will be "The report is correct," or "The report is incorrect."

*b.* Par. 2 will consist of a straightforward, clear, and complete recital of the facts relating to the offense or to the intention of the cadet, such as may be necessary to a full understanding of the case. It will not contain argument, equivocation, criticism, complaint, opinion, or irrelevant remarks. If responsibility is placed on another cadet, he will be named.

*c.* If the delinquency is stated to be correct in Par. 1, then Par. 3 will be: "The offense was unintentional," or "The offense was intentional." If the delinquency was stated to be incorrect in Par. 1, then Par. 3 will be omitted.

Squadron Commanders will remove Form No. 2 from squadron bulletin boards on the day following that on which the form was posted and will complete Column 5, awarding punishment for Class 3 through Class 7 delinquencies. In case of more serious delinquencies, he will write "Award deferred" in Column 5, and bring the cadet concerned before the Disciplinary Board at the first opportunity. He will post Form No. 2 with Column 4 complete by 1800 the same day



and leave it posted for twenty-four hours, after which it will be taken down and turned in to the Wing Headquarters for review and filing.

The demerit week will be from Thursday midnight to Thursday midnight. The day during which the offense was committed will determine the week for which demerits will count. Any cadet who receives more than 8 demerits for this weekly period will walk one hour punishment tour for each demerit over 8 and two for each over 11. In addition, he will forfeit any pass privilege he may have, if he accumulates over 10.

**Punishment  
Tours**

Punishment tours will be walked during the following hours:

Saturday	1900 — 2100
Sunday	0830 — 1230
	1330 — 1530
	1830 — 2030

or at such other hours during open post period as the School Commandant may direct. They will be under the supervision of the School Officer of the Day.

All other duties will take precedence over punishment tours. Punishments will be effective as soon as posted and cadets will serve all tours during the first available hours. No cadet will serve more than eight tours during any one week-end.

Each Squadron Commander will post on the squadron bulletin board on Saturday mornings Form 7 on which will be listed the names of all cadets having tours to walk.

Cadets, while serving punishment tours, are required to walk in a military manner at quick time and to salute officers (rifle salute if carrying rifle) and Colors or Standards not cased. They will not talk to anyone except on official business and will halt and come to port arms when talking to anyone officially. They will not walk abreast of cadets on adjoining posts and will not leave the post to which assigned.

At the end of each hour the Officer of the Day will give credit to each cadet who has completed a tour.

The Squadron Commander will forward to the Wing Commander an explanation of any award of more than five demerits.

The Disciplinary Board may award, singly or in combination: admonition, reprimand, demerits, restriction of limits, deprivation of privileges, reduction of cadet commissioned and non-commissioned officers, and punishment tours. In addition, a Disciplinary Board may hold a cadet over from one class to a later class or it may recommend to the Academic Board that a cadet be eliminated from further air crew training. Punishments awarded by the Disciplinary Board are special punish-

**Authority to  
Award and  
Suspend  
Punishment**



ments and will be announced by appropriate orders. They will normally carry with them confinement to restricted limits.

Punishment may be suspended under unusual circumstances at the discretion of the Wing Commander.

A cadet may be excused from serving punishment tours in order to attend church but he will not receive credit for punishment tours during his absence.

Cadets serving punishment tours, who have members of their family arrive on the Post unexpectedly for a very short period of time may, upon application to the School Officer of the Day, be granted permission to visit them in the visitor's room for not more than one hour. Time thus lost will be made up.

**Discharge or Separation**

A cadet who is eliminated from further air crew training for any reason will continue with all duties as a cadet and will not be granted any special privilege to which he would not be ordinarily entitled. During the period in which an eliminated cadet is awaiting discharge or transfer, he will conform to orders and regulations in all respects.

**Arrest**

Only a commissioned officer may put a cadet in arrest, unless the offense may be mutiny, direct disobedience of orders, or gross disrespect to a senior. The power to quell frays, riots, and disorders, and to place participants (of whatever rank) in arrest, extends to cadets. Cadets are subject to all Articles of War.

When a cadet is put under arrest, the Commandant of the School, or of the Classification Center, to which the cadet is assigned will be notified at once and he will notify the Commanding Officer, Santa Ana Army Air Base, immediately thereafter.

A cadet may be released from arrest by his Wing Commander.

A cadet under arrest will be confined to his room; he may leave it only by authority of the Charge of Quarters or to visit the orderly room to leave an official paper, and will visit a superior officer only when ordered. He will make all requests in writing.

A cadet in arrest will not exercise command of any kind.

**Correction of Injustice**

Any cadet who feels himself wronged by an officer or another cadet may state his case in writing to the Commandant of the School or Classification Center to which he is assigned. All such letters will go through military channels. This right of redress applies to all injustices. Specific examples are: 1. Punishments; 2. Academic grades, which the cadet feels are unjust.



## MEDICAL TREATMENT

### General Information

A cadet may go to the hospital for examination, consultation, or treatment as follows: (In emergency requiring ambulance, call 293.)

*a.* At sick call:

He will report to the squadron orderly room at the time set aside for sick call and sign out in the squadron departure book. The cadet Charge of Quarters will form the sick detail and march it to the proper dispensary in formation. Cadets will carry gas masks to the dispensary. If a cadet is too ill to march, the Charge of Quarters will authorize him to proceed individually to the dispensary.

*b.* In emergencies:

A cadet taken suddenly ill or sustaining an injury will report to the Charge of Quarters, sign out in his squadron departure book, and proceed to the dispensary. The Charge of Quarters will be responsible that the cadet's name is entered in the sick book and will also notify the Squadron Commander. In case the cadet concerned is unable to report to the Charge of Quarters, the senior cadet present will take whatever action is necessary to see that the sick cadet is properly cared for, and will make the necessary report to the Charge of Quarters. A cadet who feels too ill to continue with any duties will immediately request permission to visit the dispensary.

*c.* By appointment:

When a cadet has a hospital or dental appointment, he will request permission to leave the formation which he is attending. He will sign out in the departure book, proceed to the hospital and, at the conclusion of the appointment, sign in and return to duty.

Cadets, excused by the Surgeon from drill and athletics, will report for these formations and for ceremonies to the Charge of Quarters at assembly and will then proceed to their quarters where they will remain until the others have returned.

A cadet sent to the hospital will sign out in the squadron departure book and will take with him gas mask, text books, soap, toilet articles, pajamas, and slippers. If unable to do any of the above, he will have the hospital notify the Squadron Commander, who will see that this is attended to promptly.

Immediately upon release from the hospital, a cadet will report to the Squadron Commander and sign in in the departure book, whereupon he will be available for all duties unless the Surgeon has directed otherwise.

A cadet wishing to visit a friend in the hospital will first



obtain permission from the medical attendant and will observe all hospital visiting regulations.

#### **Immunization**

Immunization of all cadets for smallpox, typhoid, and tetanus must be completed before their transfer from this Post.

Each Squadron Commander will schedule his squadron for immunization once each week and will submit to the hospital twenty-four hours in advance a roster in triplicate of the cadets who require injections, together with injections required in each case.

If an excessive period of time elapses between injections, the entire series must be repeated.

No cadet will be excused from any of these injections unless his Service Record or Form 81 shows that he has completed his immunization within twelve months, whether or not previous injections are claimed.

### **GENERAL REGULATIONS**

#### **Departure Book**

A departure book will be maintained in each squadron orderly room.

Any cadet who leaves the squadron area, except for regular formations, will enter his name, destination, and time of leaving in the departure book. Upon his return he will enter the time of return in the departure book.

Cadets who leave the Post at any time for any purpose, will enter the time of departure and authorization for departure in the squadron departure book before leaving and upon return will enter time thereof.

#### **Bounds**

During off duty hours, cadets will be limited to their school areas unless they are on legitimate business elsewhere. They will never enter the area East of the main parade grounds, except when specifically ordered to do so.

#### **Week-end Passes**

On Saturday afternoons a cadet may be granted an off the Post pass upon the satisfactory completion of the squadron schedule and any hospital or other appointments until 1500 Sunday, provided that:

1. The cadet has been on active duty as an aviation cadet at a Flying Training Command Replacement Center or Preflight School for a minimum of six weeks. (Grounded cadets excepted.)
2. The cadet has no unserved punishment tours and has not been restricted by the Disciplinary Board.
3. A Disciplinary Board is not pending on the cadet.
4. Cadets on week-end passes will be restricted to an area



within a 50-mile radius of the Post. In unusual circumstances Wing Commanders may authorize cadets to extend this 50-mile radius.

School Commandants, or their authorized representatives, may grant leave of absence, or furlough, in case of emergency.

#### Furloughs

1. Death, critical illness, or immediate danger of death in the cadet's immediate family, are ordinarily considered cause for furlough.
2. Applications for furlough will be in writing and will contain the following information:
  - a. Reason for furlough requested.
  - b. Duration of furlough requested.
  - c. Statement of financial status.
  - d. Address while on furlough.
  - e. Unserved punishment tours, if any.

Visitors will be allowed on the Post on Saturdays between 1700 and 2100, and on Sundays between 0900 and 1700. At no other time will visitors be permitted except in extreme emergencies which requires approval of the Wing Commander.

#### Visitors

A portion of the Classification Center is a permanently quarantined area and will be governed by rulings prescribed by its Commandant. Cadets from other areas may not enter it without written permission from the Classification Center.

#### Quarantine

All members of quarantined squadrons in the other schools will be confined to their squadron area except when going in formation to mess, classes, drill, and physical training and ceremonies. They will not go on pass or keep dental appointments without special permission. Every quarantined cadet will so conduct himself as to have the least possible contact with cadets who are not quarantined.

Cadets will not discuss military information of any nature with anyone, either verbally or by correspondence. Cadets are particularly instructed not to become members of pen clubs. Cadets will not communicate by telephone, telegraph, or mail with anyone regarding their transfer to another station or give any information regarding destination, time, or place of departure, until after the change has been completed.

#### Safeguarding Military Information

Any stories or articles written for publication by any members of the military service must be submitted to the Commanding Officer, Santa Ana Army Air Base, with a request for permission to publish. No member of the military service will give out for publication any information. Any queries for news will be referred to the Post Public Relations Officer.

Cadets will not take pictures on the Post nor carry cameras with film in them on the Post.



**Reporting  
to Higher  
Commander**

Cadets must secure permission through proper channels to contact any higher commander, staff officer, or department head.

**Absences  
From Duty**

Only the Commandants of the Classification Center, Pilot School, or Bombardier-Navigator School, their representatives, or the Surgeon, may excuse cadets from duty. A cadet so excused from duty will notify his squadron orderly room immediately.

**Government  
Property**

AR 35-6640 makes all members of the military service personally responsible for all government property issued to them and directs that any loss or damage, not the result of fair wear and tear in military service, be charged to the man responsible.

Cadets are responsible for all property, including text books and academic supplies, for which they have signed and which has not been turned in. They are also responsible for all damage to public property or buildings not the result of fair wear and tear. Squadron Supply Sergeants will determine the responsibility for any such damage and submit names to the Squadron Commander.

Government property will not be taken from quarters except for duty.

**Agents and  
Salesmen**

Agents and salesmen may canvass, exhibit, or sell to cadets only with the permission of the Commanding Officer, Santa Ana Army Air Base, and only in localities specifically designated for their use.

Cadets are prohibited from acting as agents for commercial houses or insurance companies, and from soliciting orders of any kind.

**Address of  
Parents**

A cadet will personally report immediately every change in the address of his responsible parent or guardian to his Squadron and fill out the prescribed form. This report will be made immediately upon learning of a change in address.

**Lost  
Articles**

Any cadet who finds a lost article will turn the article over to the Squadron Commander, giving him the information as to where and when it was found.

**Money and  
Accounts**

Insofar as is possible, cadets will be paid once each month. The collection sheet will be posted on the squadron bulletin board for at least twenty-four hours prior to each pay day and cadets should check and verify each entry thereon.

No provision is made at this station for the deposit of funds for individual cadets. Cadets are strongly advised to deposit their money in Postal Savings or War Bonds, or to open a checking account with a bank. Funds on hand should be kept on the person or padlocked in foot locker.

**Combinations  
Among  
Cadets**

All combinations or joint actions among cadets for the purpose of violating or evading regulations, orders, or instructions issued by competent authority, or for the purpose of



expressing disapprobation or censure of any person or persons in the military service, or for the attainment of ends not approved by the Commanding Officer, Santa Ana Army Air Base, are prohibited.

It is against Post policy for cadets to bring an automobile or motorcycle to this Post or to drive one on the Post.

**Automobiles**

Any cadet having a firearm in his possession upon reporting to the Santa Ana Army Air Base will immediately clean, tag, and turn such firearm over to Provost Marshal for safekeeping.

**Firearms**

No cadet will contract any indebtedness which he cannot pay in full by the tenth of the following month, except with the written approval of his Squadron Commander.

**Indebtedness**







